

## COMPLIMENTS & FEEDBACK FORM

### 1. Information

We welcome all feedback about the services, staff, facilities or processes of Cornerstone Youth Services (CYS).

Your feedback is used to highlight what we are doing well and to make continual improvements to our services.

The information that you give to us is kept confidential and only authorised staff have access to the information. In some circumstances we may be required to provide our funding bodies with de-identified information about the compliments and feedback we receive.

### 2. Personal Details (optional)

Title	<input type="text"/>
First name	<input type="text"/>
Last name	<input type="text"/>

### 3. Contact details (optional)

Mailing Address	<input type="text"/>			
	<input type="text"/>	Postcode	<input type="text"/>	
Email address	<input type="text"/>			
Phone number	<input type="text"/>			
Mobile number	<input type="text"/>			
Preferred contact	<input type="checkbox"/> Telephone	<input type="checkbox"/> Mobile	<input type="checkbox"/> Letter	<input type="checkbox"/> Email

### 4. Compliment or feedback details

When it happened	<input type="text"/>
Where it happened	<input type="text"/>
Who was involved	<input type="text"/>
Which CYS program does it involve?	<input type="text"/>

What happened (details of your compliment or feedback)

What happened - continued

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Is there any follow-up you would like to have happen?

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Attach any documents that support your compliment or feedback

#### 4. Acknowledgement

All the information provided above is true and correct to the best of my knowledge

Signature	<input type="text"/>	Date	<input type="text"/>
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